

ARTS & DIGITAL MEDIA COORDINATOR PERSON SPECIFICATION

Key competencies that the post holder is required to demonstrate

Essential:

Third level degree (or equivalent) or three year's experience of employment in the arts/digital media/film and television.
Credits on 2+ hours of recent filmmaking in three of the following four roles – camera, sound, non-linear editing, research.
Experience of working in the arts sector and one or more of the following: ethnic minorities, language minorities, disability groups, youth groups, women's organisations, gender specific work, the voluntary sector, charities.
Experience of research or journalism.
Excellent IT skills.
Experience of managing or coordinating projects/events.
Excellent written and verbal communication skills.
Ability to think and act strategically.
Ability to prioritise and to work to deadlines.
Knowledge of NTVV output.

Desirable:

Experience of Apple technologies within a professional environment
On air skills.
Experience of music composition, production and related software applications
Fluent in a language other than English.
Experience of writing press releases
Experience of volunteering or working with volunteers
Experience of direct engagement with media literacy and/or technical training in media.
Knowledge of the Irish speaking and Ulster-Scots communities.
Cross community work.

PRINCIPAL FUNDER

